

# Xerox® DocuShare® Go

OVERVIEW BRIEF

Streamline Your Business with Smart Content Management

The Xerox® DocuShare® Go Content Management Platform keeps your team connected, collaborative, productive, and secure from anywhere. This low-touch, cloud-hosted (SaaS) platform digitizes workflows and automates simple processes, delivering smarter content and future-ready outcomes.

## TAKE THE HASSLE OUT OF CONTENT MANAGEMENT

With DocuShare® Go, the next normal of business is rife with possibilities. DocuShare delivers the automated intelligence you need to realize new efficiencies, harness growth opportunities, and stay a step ahead.

### A More Connected Team

- Organize Information: AI and machine learning for easy text extraction, including handwritten notes.
- Real-Time Collaboration: Automatic document collaboration and version control.
- Built-in Chat: Integrated chat and discussion features for seamless teamwork.

### Hassle-Free Content Management

- Automation: Automate tasks and alert users when action is needed.
- Workflow Automation: Digitize workflows for efficient task management.
- Digital Mail: Digitize and route incoming mail directly to recipients.

### Secure, Anytime, Anywhere Access

- Access and Security: Connect teams to content with top privacy and data security standards.
- Compliance: Automated document retention and review for regulatory compliance.
- Enterprise Security: Robust security measures to protect your data.

### Find and Discover Content Faster

- Advanced Technology: AI and machine learning for data extraction and intelligent character recognition (ICR).
- AI Data Extraction: Quick and accurate data processing.
- AI Document Summarization: Automatic document summaries for easy understanding.

### Enhanced Integration and Usability

- Outlook Add-in: Manage and share documents directly from Outlook.
- ConnectKey® App: Access features from Xerox multifunction printers.
- Scan & Archive: Simplified document scanning and archiving.

### Sustainability and Customization

- Sustainability: Reduce paper usage and support sustainability goals.
- White Label: Customize the platform with your branding.

### Comprehensive Support

- Support: Comprehensive services to ensure smooth platform operation.



## CONTENT MANAGEMENT CHALLENGES

- Cumbersome content storage & retrieval
- Limited visibility into business processes
- Lack of insight into the status of workflows
- Unsecured file-sharing
- Insufficient control over who has access to what, for how long
- Delayed or asynchronous collaboration
- Time wasted downloading files, making offline edits & manually tracking changes

## BUSINESS OUTCOMES

- Simplified Storage
- Process Visibility
- Secure File-Sharing
- Increased Efficiency
- Faster, Secure File-sharing
- Real-time Collaboration
- Efficient Tracking
- Simple Automated Workflows
- Anytime/Anywhere Access

DocuShare® Go streamlines document management, enabling your business to work efficiently, collaboratively, and flexibly. Prepare for the future with a platform that meets current and past needs.

Learn more about smarter content management with DocuShare Go at [xerox.com/ecm](https://xerox.com/ecm).