

Xerox® DocuShare® Content Management Platform

Xerox® DocuShare® Private Cloud Service



XEROX DOCUSHARE PRIVATE CLOUD SERVICE IS YOUR PARTNER
WHEREVER BUSINESS TAKES YOU.

xerox™

Deploy world-class ECM and process automation tools in days, not months.

Xerox® DocuShare® Private Cloud Service makes it easy for organizations of all types to quickly gain the benefits of content management, image capture, and easy-to-implement workflow—all in a cloud environment.

Using the technical infrastructure and power of our Enterprise Content Management (ECM) offerings, DocuShare® Private Cloud is a secure, flexible extranet that empowers your mobile workers and delivers easy collaboration with customers, partners, and the public. It provides access permissions management, encryption, auditability, and much more. By removing the burden of performance monitoring, backups, security checks, and disaster recovery tests, DocuShare® Private Cloud allows your employees to focus on their strategic priorities.

DOCUSHARE PRIVATE CLOUD ENABLES YOUR ORGANIZATION TO:

- Capture, manage, and distribute content from a mobile device or PC, no matter where work takes your employees, using safe data encryption and transmission protocols.
- Work with Xerox to add solutions for invoice processing, contract management, employee onboarding, and much more—in a cloud environment for optimal access and efficiency.
- Search and quickly find documents across DocuShare® sites for improved customer service.
- Simplify how work gets done with automated workflows to improve productivity, streamline everyday business processes and reduce the time and cost of managing business documents and information.
- Adopt customizable cloud services that meet your business needs as requirements change and that scale up easily as your organization grows.
- Reduce capital expenses, allowing your business to manage budget more predictably.
- Protect itself from data loss by storing information in Xerox managed data centers architected for high availability and delivery guarantees.



CATER TO YOUR MOBILE WORKFORCE

Free your employees from the confines of the four walls of the office. DocuShare® Private Cloud gives them easy, secure access to the content they need while allowing your business to maintain tight control over who has access to business documents supporting a BYOD strategy.

INCREASE PRODUCTIVITY

Designed with ease of use in mind, DocuShare® Private Cloud gives organizations all types of intuitive UI with different views of content—by folders, team sites, MyDocuShare, or QuickSearch pages, etc.—and user-defined workflows that streamline business processes and free up employees' time to get more work done.

SCALE TO MANAGE CONTENT FOR THE ENTERPRISE

Whether for a small business or enterprise-level organization, DocuShare® Private Cloud enables businesses to manage hundreds or even thousands of users and millions of files, making them accessible from inside or outside the firewall.

EASILY CAPTURE DOCUMENTS TO THE CLOUD

Simplify document management with easy capture from multifunction printers, scanners, and mobile devices, and automatically route documents to the cloud for immediate sharing or review.

AUTOMATE YOUR CRITICAL PROCESSES AND REFLECT YOUR COMPANY BRAND

Work with our professional services team to add business solutions that automate time-intensive processes, optionally connecting content to cloud applications or in-house systems such as CRM and ERP. Plus, your organization can easily customize its cloud interface with a logo or graphics.

What are the benefits of private cloud content management with DocuShare®?

It's better
in the cloud.

Benefit from the industry's best practices in security, processes, procedures, technology and compliance that ensures the complete privacy and safety of your data.



FEATURES

Document and Content Management	DocuShare® Private Cloud combines the features and functionality of DocuShare's ECM platform with flexible, easy access to your critical business content from anywhere.
Team Collaboration	Share large files by uploading them to the secure content management platform or emailing them directly from DocuShare®. Use workflows to route and collaborate on documents, regardless of their physical location.
Mobile Productivity	Our free mobile apps for iOS and Android simplify work, giving employees and sales teams round-the-clock access to up-to-date, accurate information whenever and wherever they need it.
Workflow Automation	Paper-based business processes are full of inefficiencies. Intelligent routing processes and customizable, automated workflows seamlessly route jobs through business processes and increase productivity.
Connection to Enterprise Systems	Xerox® Professional Services deliver business and industry-specific solutions with DocuShare® Private Cloud Service—connecting your content to cloud applications or in-house systems such as CRM and ERP.
Secure Sharing of Files	Empower employees to share large files and frequently updated documents in the cloud, enabling easy collaboration and retrieval of previous versions when necessary.
Security and Compliance	DocuShare's security protocols deliver features such as reporting, audit-trail tracking, and encryption at transfer with high-grade SSL and at rest with 256-bit AES. Xerox®-Microsoft Azure data centers comply with ISO 27001, HIPAA, PCI-DSS, and SOX guidelines.

Example applications of Xerox® DocuShare® Private Cloud:



ENABLE MOBILITY OF YOUR BUSINESS'S CONTENT, SECURELY

Your employees use mobile apps for news, stocks, and social media. But they also need access to critical business documents while traveling, working remotely, or anytime outside the office. Use free DocuShare® mobile apps to access your documents wherever you are.



COLLABORATE WITH PARTNERS, SUPPLIERS AND CONTRACTORS

Rather than using FTP or external file services that pose a security risk share files safely with people outside the company in a collaborative and fully auditable environment.



PROMOTE SALES WITH A CENTRALIZED BANK OF INFORMATION

Provide sales reps with 24x7, mobile-friendly access to marketing collateral, presentations, videos, sales proposals, and customer agreements—everything they need to support customer meetings and new revenue opportunities.



CREATE A PORTAL FOR CITIZENS, STUDENTS, AND OTHER PUBLIC AUDIENCES

Publish public documents, newsletters, official records, board notes, and much more, while linking to other websites and easily updating or replacing content in seconds.

INDUSTRY EXPERTISE

We follow industry best practices in security processes, procedures, technology, and physical measures—from encrypted user authentication to internet firewalls to regularly scheduled backups and data center replication—to ensure the safety and availability of our customer's data. In addition, regular vulnerability scanning and highly secure servers provide maximum security, privacy, and redundancy so users can confidently collaborate, share, and manage information

By utilizing Xerox® DocuShare® Private Cloud Service, customers gain security from Xerox, a trusted technology company and the world's leading provider of document management and business process outsourcing services.

Security Features

- **Data Center Security:** Systems in multiple Xerox®-Microsoft Azure data centers provide redundancy.
- **Network Security:** The network is continuously monitored and protected.
- **Sophisticated Data Encryption:** Xerox uses 256-bit domestic and 128-bit international SSL encryption to protect customers' data as it leaves the data center.
- **Privacy:** All data centers are compliant with ISO 27001, HIPAA, PCI-DSS, and SOX guidelines.
- **Infrastructure Support:** The team of experts provides services for cloud, server, network management, monitoring, backups, and system maintenance.

A retail leader manages accounts payable and contract workflow automation processes for 31,000 retail centers, in a private cloud environment.

Learn more today. Visit www.xerox.com/ecm for additional information on Xerox® Content Management, Workflow and Imaging Services.